

Dear Sir/Madam:

**RE: Alberta Indian Investment Corporation**  
**FINANCING AND BUSINESS ADVISORY SERVICES**

Thank you for your interest in the Alberta Indian Investment Corporation (AIIC). Formed in 1987, the Alberta Indian Investment Corporation is owned by all Alberta First Nations people. The AIIC provides interest-bearing loans to First Nation entrepreneurs for the purpose of establishing, acquiring, modernizing or expanding a business. In addition, AIIC's business development staff are available to offer advice and provide some tips to help you complete your business plan.

You are eligible for assistance if:

1. You are a Treaty or Status First Nations person and have resided in Alberta for at least one year, or if a corporation or partnership, the Treaty or Status person owns at least 51% of the shares, participates in more than 51% in profits and is active in day-to-day management of the business;
2. 50% of business revenue will be generated in Alberta;
3. Your head office will be or is located in Alberta.

If your business idea meets the above requirements, please be prepared to provide the following:

1. Minimum equity requirement (cash or equivalent in kind);
2. Adequate security for the loan;
3. Have a clean credit rating, and/or a plan of action to clean up a poor credit record;
4. A completed AIIC client information summary form (please refer to attached).

If your proposal is eligible for a loan, we will require a comprehensive business plan that shows your business will be or is viable. The business plan may be developed by yourself with the advice of AIIC's Business Development division or by a consultant of your choice. A format containing the information we will require in your business plan is attached. Upon receipt of your completed business plan and the supporting information provided by you, your request for loan assistance will be analyzed by AIIC's lending division, and consideration will be given to final approval.

Any expense you incur in the preparation and provision of your business plan will be entirely yours. Any decision you make regarding the establishment and/or operation of your business is also your responsibility. AIIC is committed to help you by providing advice as you prepare your business plan as well as general business advice, based upon a limited review of your operations and information provided to us by you. We do not claim any special knowledge or expertise in your business and base our advice on generally accepted business and management principles.

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Therefore, AIIC is not liable for any actions, damages, or losses that may occur in the operation of your business. The decision to accept or reject advice from the AIIC is yours.

Please feel free to call our office if you have any questions at any time.

Sincerely,

**ALBERTA INDIAN INVESTMENT CORPORATION**

Enclosures